



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

বাংলাদেশ বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

University Grants Commission of Bangladesh

আগারগাঁও, শেরে বাংলা নগর, ঢাকা-১২০৭

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Invitation for Tender

IFT Ref. No. UGC/estate/213/thai glass/2019/1143

Date: 28/02/2021

1	Ministry/Division	Ministry of Education
2	Agency	University Grants Commission of Bangladesh (UGC)
3	Procuring Entity Name	Secretary, University Grants Commission of Bangladesh, Agargaon, Dhaka.
4	Address of the Procuring Entity	University Grants Commission of Bangladesh, UGC Bhaban, Plot # 18/A, Block # E, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207.
5	Invitation for	Installation works of Thai aluminium sliding window with mosquito mesh by replacing existing window and related works.
6	Invitation Ref. No.	UGC/estate/213/thai glass/2019/1143
7	Publishing Date	01/03/2021
KEY INFORMATION		
8	Procurement Method	Open Tendering Method (OTM) / National Competitive Bidding (NCB).
FUNDING INFORMATION		
9	Budget and Source of Funds	GoB Funds
PARTICULAR INFORMATION		
10	Tender Package No.	UGC/estate/OTM/PW-1/2021
11	Tender Package Name	Installation works of Thai aluminium sliding window with mosquito mesh by replacing existing window and related works.
12	Selling Tender Document	Finance & Accounts Division, UGC Bhaban (2 nd floor), Agargaon, Dhaka-1207.
13	Tender Last Selling Date	Up to 21/03/2021 (during office hour).
14	Tender Closing Date and Time	22/03/2021 at 12:00 Noon (Tenderer can be submitted from the date of publication of this document)
15	Tender Opening Date and Time	22/03/2021 at 12:05 PM.
16	Receiving Tender Document	Office of the Secretary, UGC Bhaban, 4 th floor, Agargaon, Dhaka-1207.
17	Opening Tender Document (place)	Office of the Secretary, UGC Bhaban, 4 th floor, Agargaon, Dhaka-1207. (Tenderers or their authorized representatives are allowed to attend the tender opening meeting)
INFORMATION FOR TENDERER		
18	Eligibility and Qualification of Tenderer	(a) The minimum number of years of general experience of the Tenderer in the Thai aluminium & construction works shall be 5(five) years. (b) The minimum specific experience in Thai aluminium & construction works of at least 3 contract(s) of works successfully completed within the last 5 years, each with a value of at least Tk. 35,000,00.00 (Taka Thirty five Lac Only).
19	Brief Description of Works	Installation works of Thai aluminium sliding window with mosquito mesh by replacing existing window and related works.
20	Submission of Tender	(a) The original copy for the tender document shall be submitted in an envelope (containing price schedule etc. in standard tender forms prescribed by the CPTU & properly superscripted stating the name of package. (b) The tender document shall be written in English or Bangla language. (c) The tenderers shall submit valid Trade License, E-TIN and VAT certificate, recent Bank Solvency Certificate, valid income tax clearance certificate etc. as required by the PPR-2008.
21	Price of Tender Document (non refundable)	Tk. 2000/- (Two Thousand only).
22	Tender Security Amount (refundable)	The amount of the Tender Security shall be Tk. 140,000/- (One Lac Forty Thousand only) by Bank Draft/Pay-order/Bank Guarantee in favour of the Secretary, University Grants Commission of Bangladesh.
23	Performance Security Amount (refundable)	10% of the contract price in the form of Bank Draft/ Pay Order/ Bank Guarantee.
24	Tender validity time	The Tender Validity period shall be 120 (One hundred twenty) calendar days from the submission date of tender.
25	Time for completion of supply	The Intended Completion Date for the whole of the Works shall be 45 (forty Five) calendar days from the signing date of contract.
26	The period of validity of the warranty	The Defects Liability Period is 12 months.
27	The procuring entity reserves the right to increase or decrease the quantities of the goods and reserves the right to reject all tenders or accept any tender in a part or in a full without assigning any reason whatsoever.	

Secretary
University Grants Commission of Bangladesh
Agargaon, Dhaka.

Distribution:

1. Convener, Tender Opening Committee & Secretary (Additional Charge), UGC.
2. Member-Secretary, Tender Opening Committee & Deputy Director (Central Store), UGC.
3. Member, Tender Opening Committee & Sr. Assistant Director (F & A Division), UGC.

Copy to:

1. System Analyst, IMCT, UGC (Request to Publish in UGC Website)
2. PS to the Chairman, Chairman Office, UGC.
3. Mr. Muhammad Masud Hossen, Deputy Director (General Services & Estate Division), UGC.
(Request to arrange for giving sitting allowance of TOC Meeting)
4. Assistant Secretary, Administrative Division, UGC (Request to serve light refreshment for 20 persons)
7. Notice Board
8. Office File
9. Master File