



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

Government of the People's Republic of Bangladesh
University Grants Commission of Bangladesh
Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
Tel:0088-58160106, Fax:0088-02-58160203
www.ugc.gov.bd, E-mail: secretary@ugc.gov.bd

Bearer/By courier

Ref: UGC/Admn/T&I/332/06/ 1265

Dated: 15 May, 2024

Office Order

The authority of the University Grants Commission of Bangladesh (UGC) is pleased to grant Engr. Mohammad Ziaur Rahman, Additional Director, IMCT Division, 17 (Seventeen) days Ex-Bangladesh leave (Earned Leave) with effect from 18-05-2024 to 03-06-2024 (or 17 days from the date of departure) to visit India for the treatment of him and his wife Mrs. Papya Siddque (Passport No. A12341085). With the issuance of this letter, office order no. UGC/Admn/T&I/332/06/1002, dated 04-04-2024 will be deemed cancelled.

2. Relating to this visit following terms and conditions will be applied:

- The period will be treated as Ex-Bangladesh leave (Earned leave) on full average pay;
- During the period, his salary and allowances will be paid in Bangladeshi currency as usual manner;
- UGC or Government of the People's Republic of Bangladesh will not bear any financial liability either in local or in foreign currency in this regard;
- After returning, he must join UGC immediately on the due date as per usual norms/practices.

With the approval of the authority,


15.05.2024

Md. Asaduzzaman

Deputy Secretary

Phone : 88-02-58160211 (Office)

E-mail: zaman_acct@yahoo.com

Engr. Mohammad Ziaur Rahman
Additional Director
IMCT Division
University Grants Commission of Bangladesh
Agargaon, Dhaka-1207.

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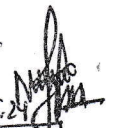
Dated: 15 May, 2024

Copy to UGC (Not according to seniority):

- Secretary, UGC, Dhaka.
- Director, IMCT Division, UGC, Dhaka.
- Director (Additional Charge), Finance & Accounts Division, UGC, Dhaka.
- Additional Director, IMCT Division, UGC, Dhaka. (For uploading this Office Order at the UGC website)
- Private Secretary (Deputy Secretary) to the Chairman, UGC, Dhaka.
- 6-10 Senior Assistant Secretary/Assistant Secretary, Office of the Member, UGC, Dhaka.
11. Personal Officer to the Secretary, UGC, Dhaka.
- 12-13. Personal file/Master file.

Copy to other offices (Not according to seniority):

- H. E. High Commissioner of India to Bangladesh, High Commission of India, Plot No: 1-3, Park Road, Baridhara, Dhaka 1212.
- Director General, Immigration and Passports, Agargaon, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Haridashpur, Benapole, Darshana, Burimari, Patgram, Akhaura, Lalmonirhat, Tamabil, Chilahati, Changrabandha Land Port and Goainghat, Sylhet,


15.05.24

Md. Nazrul Islam
Senior Assistant Secretary